

FY 09-10 Budget (Modified)

NASW Oregon Chapter

	FY 09-10 Budget	FY 09-10 Actual (12/31/09)	FY 09-10 Modified Budget (Proposed)	Notes
REVENUE				
Rebate Dues	137,000.00	68,112.00	132,000.00	Actual membership revenue is down 4%; despite higher statistics (higher reduced category members; others who are reflected on our
Event Fees	75,000.00	34,710.00	76,500.00	Based on actual fall workshop and DVD revenue (higher than projected); lower projected conference registrations and projected revenue from sorina workshops: SWR 2010 event fees
CEU Fees	20,000.00	14,330.00	25,000.00	Based on actual revenue through 12/31/09 plus estimated average of \$2,000 per month January-June
Advertising Sales	10,000.00	4,451.00	9,000.00	Based on actual revenue July-December; better/proactive marketing of our advertising options could lead to increased revenue in this area
Label Sales	1,500.00	1,070.00	2,000.00	Based on actual revenue July-December
Legislative Donations	300.00	906.00	1,000.00	Based on actual donations (October mailing)
Publications	1,500.00	1,660.00	2,250.00	Based on actual sales through February; plus projected 10 additional handbooks in March-June
Other Revenue	3,200.00	320.00	3,000.00	Based on actual conference exhibitor registrations to date + projected book sale revenue, misc. revenue
TOTAL REVENUE	\$248,500.00	\$125,993.00	\$250,750.00	
EXPENSES				
<i>Staffing:</i> Wages	103,825.00	54,011.00	106,150.00	Actual holiday bonuses (higher than budgeted) + salaries of each employee
Payroll Taxes	9,325.00	4,957.00	10,615.00	Increase of 2010 tax rate
Benefits	24,950.00	11,893.00	24,000.00	Based on actual expenses; slight increase in 2010 dental plan rates
Subtotal	\$138,100.00	\$70,861.00	\$140,765.00	
<i>Contracts:</i> Bookkeeping	6,200.00	3,000.00	6,200.00	
Payroll Service	750.00	364.00	750.00	
Audit	5,500.00	0.00	5,300.00	Based on actual audit contract + tax preparation
Lobbyist	5,000.00	0.00	4,500.00	Projected based on February session and meetings/conference calls
Subtotal	\$17,450.00	\$3,364.00	\$16,750.00	

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<i>Office:</i>	Rent	7,550.00	3,780.00	7,550.00	
	Telecommunications	2,500.00	1,313.00	2,600.00	
	Technology / Software	3,000.00	1,622.00	2,500.00	
	Supplies	1,500.00	420.00	1,000.00	
	Equipment/ Maintenance / Furniture	3,000.00	1,879.00	3,000.00	
	Insurance	500.00	0.00	500.00	
	Training & Development	1,000.00	300.00	1,000.00	
	Miscellaneous/Other	250.00	431.00	500.00	
	License & Certification	200.00	0.00	200.00	
	Dues & Subscriptions	500.00	277.00	500.00	
	Grants & Gifts	500.00	947.00	1,500.00	Student encyclopedia giveaway; Urban League of Portland support
	Depreciation	2,000.00	842.00	2,000.00	
	Printing & Copying	3,500.00	2,757.00	4,000.00	Mailing to members & non-member LCSWs in October 2009
	Postage	2,500.00	1,314.00	3,000.00	Mailing to members & non-member LCSWs in October 2009
	Bank Fees	1,200.00	937.00	1,875.00	Increased fees associated with online registrations
	Subtotal	\$29,700.00	\$16,819.00	\$31,725.00	
<i>Newsletter:</i>	Postage	0.00	700.00	1,000.00	Postcard mailing with each issue
	Printing & Design	3,000.00	1,829.00	3,500.00	Design + printing of postcard mailing with each issue
	Taxes (Advertising)	650.00	0.00	495.00	Based on actual amount due to IRS
	Subtotal	\$3,650.00	\$2,604.00	\$4,995.00	
<i>Travel:</i>	National meetings	5,000.00	1,175.00	4,500.00	Projected SW Congress / ALM expenses plus actual expenses from Seattle & Chicago meetings in October 2009
	Staff Travel	2,000.00	944.00	2,000.00	
	Subtotal	\$7,000.00	\$2,119.00	\$6,500.00	

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<i>Board:</i>	Leadership Retreat	2,000.00	4,270.00	4,275.00	Increased cost of retreat facilitator + higher catering costs
	Volunteer Travel	2,500.00	609.00	1,200.00	Currently, our board members do not require hotel rooms
	Board Meetings	1,500.00	456.00	1,500.00	
Subtotal		\$6,000.00	\$5,335.00	\$6,975.00	
<i>Events:</i>	Speaker Fees	15,600.00	8,251.00	18,000.00	Increased number of events in FY 09-10
	Food	9,500.00	1,420.00	9,500.00	Volunteer recognition event + faculty event; conference catering costs based on 125 attendees
	Misc. Event Expense	3,500.00	230.00	1,525.00	Projected conference costs + actual expenses to date
	Marketing/Publicity	3,000.00	1,965.00	3,500.00	Separate mailing for LCSW exam workshops
	Space Rental	2,000.00	0.00	1,015.00	No spring events planned; based on actual costs / planned events
Subtotal		\$33,600.00	\$11,866.00	\$33,540.00	
<i>Programs:</i>	Public Relations & Advertising	5,000.00	0.00	5,000.00	
	Membership/Marketing	3,500.00	5.00	2,500.00	Projected costs for developing a Chapter brochure + purchase of marketing tools in FY 09-10
	Legislative Activities	500.00	0.00	0.00	No expenses planned for FY 09-10
	Committee/Council Activities	500.00	0.00	0.00	No expenses planned for FY 09-10
	Social Work Reinvestment Initiative	3,500.00	128.00	3,000.00	Based on planned Feb. 2010 event (note: we are charging a small fee to recover some event costs)
Subtotal		\$13,000.00	\$133.00	\$10,500.00	
TOTAL EXPENSES		\$248,500.00	\$113,102.00	\$251,750.00	
<i>FUND BALANCE</i>		<i>\$0</i>	<i>\$12,891</i>	<i>(\$1,000)</i>	